

**REGISTERED IMPORTER NEWSLETTER No. 45**  
**National Highway Traffic Safety Administration**  
**Office of Vehicle Safety Compliance**  
**May 3, 2013**

Revisions to Suggested Statement of Conformity Form

A Registered Importer (RI) must submit to NHTSA, upon the completion of conformance modifications to each nonconforming vehicle the RI imports, certification that it has brought the vehicle into conformity with all applicable Federal motor vehicle safety and bumper standards. The certification must be submitted within 120 days from the date of importation and must be supported with documentary and photographic evidence of the vehicle's conformity. The documents that are submitted on each vehicle are commonly referred to as a "conformity package." Normally, the conformity package will include a form, signed by the RI or by the RI's designated representative, that includes identifying information on the vehicle, statements certifying that the vehicle has been brought into conformity and that certain other requirements have been met, and a list of Federal motor vehicle safety standards (FMVSS) and other applicable requirements with check-off boxes that permit the RI to identify whether the vehicle complies with the standard or other requirement as originally manufactured or as modified, or whether the standard or other requirement is not applicable to the vehicle.

NHTSA has previously made available to RIs a suggested form for submitting the Statement of Conformity. NHTSA has periodically updated the suggested form as new standards are adopted or pertinent regulations are amended. The suggested Statement of Conformity form was last revised in June 2006. While RIs are not obligated to use the suggested Statement of Conformity form, they can rest assured that all necessary certification statements will be made if they properly complete the form. We have revised the suggested Statement of Conformity form to reflect regulatory changes that have occurred since the form was last revised in June 2006. A copy of the revised Statement of Conformity form (dated April 2013) is included with this newsletter. The form will also be posted on the NHTSA web site at [www.nhtsa.dot.gov/cars/rules/import](http://www.nhtsa.dot.gov/cars/rules/import). RIs may download this form for their own use.

The form is divided into three sections that are arranged in a vertical order. The top section includes identifying information on the RI and the subject vehicle, as well as information pertaining to the vehicle's importation. The middle section contains the list of FMVSS and other applicable requirements, and includes check-off boxes for the RI to use in identifying the vehicle's conformity status. The bottom section contains certification statements and a signature block. Additional rows have been added to the middle section of the form to account for the vehicle's compliance with FMVSS No. 126 *Electronic Stability Control*, FMVSS No. 138 *Tire Pressure Monitoring System*, and FMVSS No. 226 *Ejection Mitigation*. A new certification statement has also been added to the bottom section of the form to account for the disposition of nonconforming equipment removed from the vehicle as a result of the conformance modifications.

Please remember that the RI or its designated representative must sign the form with an original signature, and not with a machine stamp or other facsimile signature.



National Highway Traffic Safety Administration
Our Mission: Save lives, prevent injuries, reduce vehicle-related crashes

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Statement of Conformity
(Suggested April 2013)

RI Name, Model Year, Customs Entry #, RI #, Make/Model, Entry Date, Address Where Vehicle Was Conformed, VIN, Port Code, Manufacture Date (Mo/Yr), Service Insurance Policy #, Odometer ( ) miles ( ) km, Insurer, Address Where Vehicle Can Be Inspected, Vehicle Type, Vehicle Eligibility #, Is this your initial certification for this make, model, and model year? Yes No

Conformity to the FMVSS and other applicable requirements has been accomplished by one of the following:
O - Conformed at time of original manufacture M - Modified to conform after original manufacture N - Not applicable

Table with 13 columns: No., FMVSS, O, M, N, No., FMVSS, O, M, N, No., FMVSS, O, M, N. Rows include items like Controls and Displays, Transmission Shift Sequence, Windshield Defrosting, Defogging, etc.

I state and provide substantiation that (check only one):

- The vehicle is not subject to any safety recalls as of the time of such certification, or
All noncompliances and defects that are the subject of safety recalls have been remedied.

I certify that (check only one):

- The vehicle is not required to comply with the parts marking requirements of the Theft Prevention Standard "Part 541", or
The vehicle, as manufactured or as modified prior to importation, complies with those parts marking requirements.

I certify that (check only one):

- I know that the vehicle I am certifying conforms with all applicable Federal motor vehicle safety and bumper standards because I personally witnessed each modification performed on the vehicle to effect compliance, or
I know that the vehicle I am certifying conforms with all applicable Federal motor vehicle safety and bumper standards because the person who performed the necessary modifications to the vehicle is an employee of the above named RI and has provided full documentation of the work that I have reviewed, and I am satisfied that the vehicle as modified complies.

I certify that noncompliant motor vehicle equipment items that were removed from this imported vehicle in the course of performing conformance modifications have been (check only one):

- Destroyed,
Exported, or
Not Applicable.

RI or Designated Representative Signature: \*

Print Name:

Designation:

Date: